

# CSIA MASTER CHIMNEY SWEEP® Requirements

## Requirements for Application

1. Applicant must be an active CSIA Certified Chimney Sweep® for a minimum of nine continuous years or a minimum total of 18 years (non-continuous) with at least one CEU renewal.
2. Applicant must have completed at least six (6) of the following CSIA courses and or requirements:
  - a. Active certification as a CSIA Certified Dryer Exhaust Technician®
  - b. Chimney Science (additional options):
    - Chimney Physics 2-day in-person
    - Chimney Science Online
  - c. Chimney Documentation to Reduce Liability & Increase Profits (additional options):
    - Inspection & Report Writing 2-day in person.
    - Diagnosis and Documentation
  - d. Advanced Inspection & Documentation
  - e. Masonry 5 Day School (in-person)
    - CSIA Masonry Repair for Chimney Professionals (in-person)
    - CSIA Advanced Masonry repair (in-person)
  - f. CSIA In-Person Reline
  - g. CSIA Rope / Roof Access (in-person)
  - h. NFI Gas, Wood, or Pellet Review
  - i. CSIA MCS EPA BurnWise (online)
  - j. OSHA 10
  - k. CSIA Factory Built Change Out
  - l. 12 hours of CSIA online training (not to include reviews, or chimney science online)
3. Applicant must have an active NFI Certification obtained through the CSIA/NFI Wood, Gas, or Pellet Review and Training class. This requirement may be substituted by an active NFI Certification held for a minimum of six (6) years, a current F.I.R.E Certified Inspector credential, or an Associate level (or higher) degree in Fire Science from an accredited college.
4. A one-time application fee of \$299 paid to the Chimney Safety Institute of America. \$175 of this fee will be refunded if the application is rejected.

## Application Process

1. The Master committee will be commissioned and is composed of four persons, including the CSIA Director of Certification and at least one active board member. In the event, an impasse occurs the CSIA Chairman of the Board will cast the deciding vote.
2. Applications should be mailed, along with the application fee of \$299. Check should be made out to Chimney Safety Institute of America and be mailed to the CSIA Technology Center at 2155 Commercial Drive, Plainfield, IN 46168, ATTN: CSIA Director of Certification; or, payment can be made by Visa, Mastercard, or American Express and application and all supporting documents can be emailed to [cbenge@csia.org](mailto:cbenge@csia.org).
3. The CSIA Director of Certification will be responsible for vetting all requirements before submitting qualified applicants to the Master committee for a final decision within 30 days of receiving the application.
4. The Master Sweep committee will render a decision regarding the CSIA Master Chimney Sweep® designation within 30 days of receiving the application from the CSIA Director of Certification.
5. The CSIA Director of Certification will notify applicants by mail of the final decision regarding the Master Chimney Sweep® designation within 60 days of receipt of the application.

## Additional Considerations & Retention of Designation

1. Credential can be revoked at any time at the discretion of the Master Committee.
2. CSIA Master Chimney Sweep® must renew with CEUs every 3 years. More information will be received in your packet.
3. A failure to retain any of the certifications required for the Master Chimney Sweep® designation will result in disqualification and notification will be made.

\*Requirements are subject to change at the Master Sweep Committee's discretion

# CSIA MASTER CHIMNEY SWEEP® Requirements

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. CSIA Certified Chimney Sweep Number \_\_\_\_\_ Initial certification date \_\_\_\_\_ (mm/yyyy)

2. CSIA Education/Requirements Completed

- a. CSIA Certified Dryer Exhaust Technician Number \_\_\_\_\_ Initial certification date \_\_\_\_\_ (mm/yyyy)
- b. Chimney Science (additional options): Date: \_\_\_\_\_ Instructor: \_\_\_\_\_
  - Chimney Physics 2-day in-person
  - Chimney Science Online
- c. Chimney Documentation to Reduce Liability & Increase Profits Date: \_\_\_\_\_ Instructor: \_\_\_\_\_
  - Inspection & Report Writing 2-day in person.
  - Diagnosis and Documentation
- d. Advanced Inspection & Documentation
- e. CSIA Masonry Repair for Chimney Professionals Date: \_\_\_\_\_ Instructor: \_\_\_\_\_
- f. CSIA In-Person Reline Date: \_\_\_\_\_ Instructor: \_\_\_\_\_
- g. CSIA Rope / Roof Access Date Completed \_\_\_\_\_
- h. NFI Gas, Wood, or Pellet Review Date Completed \_\_\_\_\_ Instructor \_\_\_\_\_
- i. Master Chimney Sweep Advanced EPA BurnWise Course Date Completed \_\_\_\_\_
- j. OSHA 10
- k. CSIA Factory Built Change Out
- l. 12 hours of CSIA online training (not to include reviews, or chimney science online)

3. NFI Certification awarded through which of the following CSIA courses:

- a. CSIA Gas Wood Pellet (Circle One) Date: \_\_\_\_\_ Instructor: \_\_\_\_\_
- NFI Certification Number \_\_\_\_\_ Initial certification date \_\_\_\_\_ (mm/yyyy)

4. One of the following may substitute for item #3:

- a. Current F.I.R.E Certified Inspector Number \_\_\_\_\_  
Initial certification date \_\_\_\_\_ (mm/yyyy) Expiration date: \_\_\_\_\_ (mm/yyyy)
- b. Associate level (or higher) degree in Fire Science from an accredited college – must provide transcripts or copy of diploma with the application.

5. Application Fee of \$299\*\* made payable to Chimney Safety Institute of America.

*\*\*If your application is denied, \$199 of this fee will be refunded.*

**Mail the completed application, required documentation, and application fee to:**

Chimney Safety Institute of America  
C/O Certification Director  
2155 Commercial Drive | Plainfield, IN 46168

Please circle payment type: Check    Visa    MasterCard    AmEx

Check # \_\_\_\_\_ Card Number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Card Security Code (3 or 4 digit) \_\_\_\_\_ Exp. Date: \_\_\_\_\_ / \_\_\_\_\_

Cardholder Signature \_\_\_\_\_